

# Western Carolina State Fair Outside/Inside Vendor Rules and Regulations

October 18 – 27 2019

**SPECIAL ASSIGNMENTS:** Management reserves the right to shift space assignment after the contract has been signed if they find it necessary to do so. Space is leased with the understanding the Vendor will hold management harmless from any liability and/or damage which may result.

**MULTIPLE SPACE SELECTION:** Multiple space selection is permitted.

**CANCELLATION:** In the event of cancellation by the Vendor at any time, Management reserves the right to rent the space to another vendor without any obligations to refund any deposit and further reserves the right to retain such amounts as liquidated damages.

**USE OF SPACE:** All demonstrations and exhibits must be confined to and shall not extend beyond space dimension (inclusive of depth, width and height). NO VENDOR SHALL ASSIGN, SUBLET OR SHARE THE WHOLE OR ANY PART OF A SPACE ALLOTTED.

**OTHER REQUIREMENTS:** The Western Carolina State Fair will provide electrical hook ups. If a trailer is used as sleeping quarters, a per day fee will apply. Full camper hook ups are available. The fair reserves the right to place all stock trucks.

**OBJECTIONAL MATERIAL AND ACTIVITIES:** Management reserves the right to require the modification of any exhibit deemed questionable by the committee.

**REMOVAL OF MATERIAL DURING THE FAIR:** No Vendor shall have the right to pack or remove articles from their exhibit prior to the closing of the Fair without permission and approval in writing from Management. All exhibits must be removed from the grounds within the time limitations as specified in the paragraph entitled CHECK OUT unless Management extends such time. No exhibits will be removed before the fair is closed on Sunday, October 27, 2019 without prior approval. Early departure fees will apply.

**CHECK IN/CHECK OUT:** The check in time will be Thursday, October 17, 2019 from 10:00 am to 4:00 pm. NO VEHICLES WILL BE ALLOWED INSIDE GATE AFTER THURSDAY, OCTOBER 17, 2019 THROUGH OCTOBER 27, 2019. Vendors must be checked out by 4:00 pm on Monday, October 28, 2019. Any Vendor leaving before the fair closes on Sunday, October 27, will not be allowed to return to the fair and will forfeit their deposit.

Vendors will be allowed to enter the building one hour before gates open to allow for set up and restocking. AFTER THURSDAY, OCTOBER 17, 2019 YOU WILL HAVE TO WALK RESTOCKING SUPPLIES THROUGH THE MAIN WALK IN GATE. NO PRODUCTS OR STORAGE BEHIND CURTAINS WILL BE ALLOWED, THIS IS A FIRE CODE VIOLATION.

**VENDOR PARKING:** Vendors are to park in general parking. NO PARKING IN STAFF PARKING. UNAUTHORIZED VEHICLES IN STAFF PARKING OR ANY UNAUTHORIZED PARKING PLACE WILL BE TOWED AT OWNERS EXPENSE.

## HOURS OF OPERATION

Friday October 18, 2019 - 5:00 pm - until close

Sunday October 20, 2019 - 12:00 pm until close

Tuesday October 22, 2019 - 5:00 pm until close

Thursday October 24, 2019 - 5:00 pm until close

Saturday October 26, 2019 - 12:00 pm until close

Saturday October 19, 2019 - 12:00 pm until close

Monday October 21, 2019 - 5:00 pm until close

Wednesday October 23, 2019 - 5:00 pm until close

Friday October 25, 2019 - 5:00 pm until close

Sunday October 27, 2019 - 12:00pm - 8:00pm (gates close at 6:00pm)